**Paper four**

**Prioritisation matrix**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Factors** | **1 Evidence available** | **2 Ability to impact within timescales** | **3 Issue being dealt with by someone else** | **4 Likely impact on community** | **5 Healthwatch can make a difference** | **6 Related to priorities of Joint Health and Wellbeing Strategy** | **7 Equalities Impact Assessment** | **8 Risk Analysis** | **Total Score** |
|  | **Score** | **Score** | **Score** | **Score** | **Score** | **Score** | **Score** | **Score** |  |
| **Proposal 1** |  |  |  |  |  |  |  |  |  |
| **Proposal 2** |  |  |  |  |  |  |  |  |  |
| **Proposal 3** |  |  |  |  |  |  |  |  |  |
| **Proposal 4** |  |  |  |  |  |  |  |  |  |

**Scoring criteria**

1. **What level of evidence is available to validate the issue? (1 being limited evidence from limited sources, 3 being well researched with a range of evidence from a range of structured sources)**
2. **Can we make an impact in the time available? (1 being no not likely to, 3 being yes most likely to)**
3. **Is the issue being dealt with by someone else already? (1 being dealt with satisfactorily by someone else, 3 not being dealt with elsewhere at all)**
4. **What extent will the community be affected by the issue? (1 being relatively little, 3 being community-wide likely to affect large numbers)**
5. **Can we add value to the current situation? (1 being unlikely to, 3 being highly likely to)**
6. **Is it related to the priorities set by the Joint Health and Wellbeing Strategy? (1 being indirectly related, 3 being directly related)**
7. **What is the equalities impact assessment? (1 being little impact on equalities priority area, 3 being significant impact on equalities priority area)**
8. **What level of risk would undertaking this project create for Healthwatch Croydon? (1 being significant risk, 3 being little or no risk)**